

BRIMSCOMBE & THRUPP PARISH COUNCIL

NOTICE OF MEETING



Dear Councillor / Resident,

I hereby give notice that a **Meeting of Brimscombe & Thrupp Parish Council** will take place at **The West Suite, Port Mill, Brimscombe, GL5 2QQ**, on **Tuesday 12th March 2024 at 6.00pm** (for details of the meeting location and directions go to: [Council Meetings | Brimscombe & Thrupp Parish Council \(brimscombeandthrupp-pc.gov.uk\)](https://brimscombeandthrupp-pc.gov.uk)). Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below. All Residents of the Parish are welcome. **There will be an opportunity during the meeting for Members of the Public to raise matters.**

Dated: 7th March 2024

Hannah Warren

Clerk to the Council

Agenda

1. **Apologies and declarations of interest:**
 - (a) **Apologies:** To **receive** and **accept** apologies and note absence.
 - (b) **Declarations of Interest:** Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.
2. **Co-option to the Council:** To **consider** application and expression of interest from a member of the public to be co-opted onto the Parish Council.
3. **Minutes of the last meeting:** To **approve** and **sign** the Minutes of the Parish Council Meeting held on Tuesday 13th February 2024
4. **Public participation:** An opportunity for the public to raise issues relating to the Parish
5. **Monthly reports:** To **receive** monthly reports from:
 - (a) County Councillor – Cllr Turner
 - (b) District Councillor – Cllr Aldam
 - (c) District Councillor – Chalford Ward
 - (d) Police Community Support Officer (PCSO)
6. **Planning applications:**
 - (a) To **receive** applications received since the posting of the agenda, **consider** these and **agree** any comments to be submitted by the Parish Council
 - (b) To **note** decisions made by Stroud District Council on planning applications
 - (c) To **discuss** the prospective sale of land in the Heavens Valley
7. **Finances:**
 - (a) To **approve** the accounts for payment
 - (b) To **receive** and **note** monthly breakdown of income and expenditure
 - (c) To **receive** monthly budget monitoring statement, including **noting** of any budget variances
 - (d) To **receive** monthly bank reconciliation
 - (e) To **approve** internal transfer of £20,000 from Business Banking Instant account to Treasurers Account

8. **Items requiring a decision:**
 - 8.1 **Party on the Playing Field:** To **review** and **approve** the proposed plans, budget and spend for the 2024 Party on the Playing Field
 - 8.2 **Grass cutting contract:** To **review** and **approve** the Fromeside Playing Field grass cutting contract for 2024-25
 - 8.3 **Use of playing field:** To **review** and **approve** the use of Fromeside Playing Field by Studio 18
 - 8.4 **Grant application:** To **consider** grant application from Gloucestershire Parent Carer Alliance CIC
 - 8.5 **Policies:**
 - (a) To **review** and **adopt** the Brimscombe and Thrupp Parish Council Emergency Plan
 - (b) To **review** and **adopt** the Brimscombe and Thrupp Parish Council Grant policy
9. **Reports and working groups:** Reports from committees, working groups and projects – to bring members up to date on progress since the last meeting. **No** decisions can be made under this heading but can be an agenda item for the next meeting:
 - (a) **Clerk’s report:** To **receive** the monthly report from the Clerk
 - (b) **NDP Working Group:** To **receive** an update (Cllr Pilley)
 - (c) **Port Community Hub Committee:** To **receive** an update (Cllr Grant)
 - (d) **Green Space and Biodiversity Working Group:** To **receive** an update (Cllr Pilley)
 - (e) **Road Safety Working Group:** To receive an update (Cllr Whiteside)
 - (f) **BATCOM:** To receive an update
 - (g) **Parish Council Elections – 2nd May 2024:** Distribution of Election Nomination papers and details of procedures which need to be followed by candidates
10. **Agenda items:** To **agree** items for the next agenda or forward to Clerk by **Friday 29th March 2024**
11. **Date of the next meeting:** 6.00pm Tuesday 9th April 2024 at **The West Suite, Port Mill, Brimscombe, GL5 2QQ**

CONFIDENTIAL AGENDA

12. Pursuant to 1(2) of the **Public Bodies (Admission to Meetings) Act 1960** it is resolved that, because of the confidential nature of the business to be transacted, the **Public and Press** leave the meeting.
13. **Assistant Clerk appointment:** To **receive** recommendations from the recruitment panel and **approve** the contract and terms and conditions for the Assistant Clerk

MEETING LOCATION:

Parish Council meetings will now take place in **The West Suite, Port Mill, Brimscombe, GL5 2QQ**. This is the listed building on the port. To access The West Suite, turn off the main London Road (A419) and onto Brimscombe Hill, then take the second turning on the left (where the old Grace Network, Furniture Bank, Long Table, Kids Stuff and Food Bank buildings were located). Go to the end of the car park and the West Suite is the section of building on the left hand side. There is a door to access the building there - please just come in if you are joining the meeting.