

BRIMSCOMBE & THRUPP PARISH COUNCIL NOTICE OF MEETING



Dear Councillor / Resident,

I hereby give notice that a **Meeting of Brimscombe & Thrupp Parish Council** will take place at **The West Suite, Port Mill, Brimscombe, GL5 2QQ**, on **Tuesday 10th December 2024 at 6.00pm** (for details of the meeting location and directions go to: [Council Meetings | Brimscombe & Thrupp Parish Council \(brimscombeandthrupp-pc.gov.uk\)](https://brimscombeandthrupp-pc.gov.uk)). Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below. All Residents of the Parish are welcome. **There will be an opportunity during the meeting for Members of the Public to raise matters.**

Dated: 5th December 2024

Hannah Warren

Clerk to the Council

Agenda

1. **Apologies:** To receive and accept apologies and note absence
2. **Declarations of Interest:** Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears
3. **Minutes of the last meeting:** To **approve** and **sign** the Minutes of the Parish Council Meeting held on Tuesday 12th November 2024
4. **Public participation:** An opportunity for the public to raise issues relating to the Parish
5. **Monthly reports:** To **receive** monthly reports from:
 - (a) County Councillor – Cllr Turner
 - (b) District Councillor – Cllr Aldam
 - (c) District Councillor – Chalford Ward
 - (d) Police Community Support Officer (PCSO)
6. **Planning applications:**
 - (a) To **consider** the following planning applications and **agree** any comments to be submitted by the Parish Council:
 - **S.24/2167/HHOLD** – 93 Thrupp Lane
 - (b) **Appeal: APP/C1625/D/24/3352519:** To **consider** Council comments submitted for the planning application for 37 Thrupp Lane and whether Council wish these to be considered as part of the appeal process
 - (c) To **receive** applications received since the posting of the agenda, **consider** these and **agree** any comments to be submitted by the Parish Council
 - (d) To **note** decisions made by Stroud District Council on planning applications
7. **Finances:**
 - (a) To **approve** the accounts for payment
 - (b) To **receive** and **note** monthly breakdown of income and expenditure
 - (c) To **receive** monthly budget monitoring statement, including **noting** of any budget variances
 - (d) To **receive** monthly bank reconciliation
 - (e) To **review** the proposed budget and precept request for 2025-26

- 8. Items requiring a decision/resolution:**
- 8.1 Thrupp Lane Allotments:** To **review** and **approve** grazing plot fees
- 8.2 Heavens Valley CBS:**
 - (a) To **consider** buying a share to join the Heaven's Valley CBS, and **approve** the associated cost of £50
 - (b) To **consider** partnership working between the Parish Council and the Heaven's Valley CBS
- 8.3 Brimscombe Port:** To **receive** an update and **agree** a date for a meeting to discuss the Parish Council's role in a Brimscombe Port Community Facility and any financial commitment
- 8.4 Cotswolds National Landscape Management Plan Consultation:** To **agree** wording of a response from the Parish Council
- 8.5 Parish Council Policies:**
 - (a) To **review** and **adopt** the Brimscombe and Thrupp Parish Council Biodiversity Policy
- 8.6 Parish Online:** To **approve** subscription to Parish Online and associated costs
- 8.7 Payroll:** To **consider** the need to rerun payroll in relation to Statutory Sick Pay details and **approve** associated costs
- 8.8 CIL Report:** To **note** CIL report for 2023/24 to be submitted to SDC
- 9. Reports and working groups:** Reports from committees, working groups and projects – to bring members up to date on progress since the last meeting. **No** decisions can be made under this heading but can be an agenda item for the next meeting:
 - (a) **Clerk's report:** To **receive** the monthly report from the Clerk
 - (b) **Green Space and Biodiversity Working Group:** To **receive** an update
 - (c) **Road Safety Working Group:** To **receive** an update
 - (d) **Staffing Committee:** To **receive** an update
 - (e) **BATCOM:** To **receive** an update
 - (f) **Allotments:** To **receive** an update
 - (g) **Heaven's Valley Community Benefit Society:** To **receive** an update
- 10. Agenda items:** To **agree** items for the next agenda or forward to Clerk by **Friday 3rd January 2025**
- 11. Date of the next meeting:** 6.00pm Tuesday 14th January 2025 at The West Suite, Port Mill, Brimscombe, GL5 2QQ

MEETING LOCATION:

Parish Council meetings will now take place in **The West Suite, Port Mill, Brimscombe, GL5 2QQ**. This is the listed building on the port. To access The West Suite, turn off the main London Road (A419) and onto Brimscombe Hill, then take the second turning on the left (where the old Grace Network, Furniture Bank, Long Table, Kids Stuff and Food Bank buildings were located). Go to the end of the car park and the West Suite is the section of building on the left-hand side. There is a door to access the building there - please just come in if you are joining the meeting.