

BRIMSCOMBE & THRUPP PARISH COUNCIL NOTICE OF MEETING



Dear Councillor / Resident,

I hereby give notice that a **Meeting of Brimscombe & Thrupp Parish Council** will take place at **The West Suite, Port Mill, Brimscombe, GL5 2QQ**, on **Tuesday 8th October 2024 at 6.00pm** (for details of the meeting location and directions go to: [Council Meetings | Brimscombe & Thrupp Parish Council \(brimscombeandthrupp-pc.gov.uk\)](https://brimscombeandthrupp-pc.gov.uk)). Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below. All Residents of the Parish are welcome. **There will be an opportunity during the meeting for Members of the Public to raise matters.**

Dated: 3rd October 2024

Hannah Warren

Clerk to the Council

Agenda

1. **Apologies:** To receive and accept apologies and note absence
2. **Declarations of Interest:** Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears
3. **Minutes of the last meeting:** To **approve** and **sign** the Minutes of the Parish Council Meeting held on Tuesday 10th September 2024
4. **Public participation:** An opportunity for the public to raise issues relating to the Parish
5. **Monthly reports:** To **receive** monthly reports from:
 - (a) County Councillor – Cllr Turner
 - (b) District Councillor – Cllr Aldam
 - (c) District Councillor – Chalford Ward
 - (d) Police Community Support Officer (PCSO)
6. **Planning applications:**
 - (a) To **receive** applications received since the posting of the agenda, **consider** these and **agree** any comments to be submitted by the Parish Council
 - (b) To **note** decisions made by Stroud District Council on planning applications
7. **Finances:**
 - (a) To **approve** the accounts for payment
 - (b) To **receive** and **note** monthly breakdown of income and expenditure
 - (c) To **receive** monthly budget monitoring statement, including **noting** of any budget variances
 - (d) To **receive** monthly bank reconciliation
 - (e) To **agree** a process for mid-year budget review and setting the 2024-25 budget and precept
 - (f) To **receive** and **review** the external auditor report (AGAR) from PKF Littlejohn and **decide** what, if any action, is required

8. Items requiring a decision/resolution:

8.1 Party on the Playing Field:

- (a) To **receive** the final accounts and review document for the Party on the Playing Field 2024
- (b) To **consider** options and plans for a Party on the Playing Field event in 2025

8.2 Wild Area between Fromeside Playing Field and Hope Mill Lane Site: To **review** plans regarding the lease of land adjacent to Fromeside Playing Field from Gloucestershire County Council, plans regarding management of land, and **agree** actions needed

8.3 Hope Mill Lane car park: To **consider** request from Stroud Foot Clinic to lease an area for staff car parking, and **review** and **approve** draft lease agreement

8.4 Parish Council Policies:

- (a) To **review** and **adopt** the Brimscombe and Thrupp Parish Council Model Publication Scheme
- (b) To **review** and **adopt** the Brimscombe and Thrupp Parish Council Risk Management Schedule

8.5 Asset inspection:

- (a) To **receive** a progress report on actions agreed from previous asset inspections and **note** actions taken/ still outstanding.
- (b) To **review** the asset inspection carried out during September 2024 and **agree** actions to be taken and associated costs.

8.6 Grant: To **receive** evaluations from:

- (a) Parent Carer Alliance
- (b) Thrupp School Walking Bus

8.7 Football Club car parking agreement: To **review** and **approve** additions to the agreement regarding parking on Fromeside playing field by Brimscombe and Thrupp Football Club on match days.

9. Reports and working groups: Reports from committees, working groups and projects – to bring members up to date on progress since the last meeting. **No** decisions can be made under this heading but can be an agenda item for the next meeting:

- (a) **Clerk's report:** To **receive** the monthly report from the Clerk
- (b) **Port Community Hub Committee:** To **receive** an update
- (c) **Green Space and Biodiversity Working Group:** To **receive** an update
- (d) **Road Safety Working Group:** To **receive** an update
- (e) **Staffing Committee:** To **receive** an update
- (f) **Party on the Playing Field:** To **receive** an update
- (g) **BATCOM:** To **receive** an update
- (h) **Allotments:** To **receive** an update
- (i) **Heaven's Valley Community Benefit Society:** To **receive** an update

10. Agenda items: To **agree** items for the next agenda or forward to Clerk by **Friday 1st November 2024**

11. Date of the next meeting: 6.00pm Tuesday 12th November 2024 at **The West Suite, Port Mill, Brimscombe, GL5 2QQ**

MEETING LOCATION: Parish Council meetings take place in **The West Suite, Port Mill, Brimscombe, GL5 2QQ**. This is the listed building on the port. To access The West Suite, turn off the main London Road (A419) and onto Brimscombe Hill. Take the second turning on the left. Go to the end of the car park and the West Suite is the section of building on the left-hand side. There is a door to access the building there - please just come in if you are joining the meeting.