

**MINUTES OF BRIMSCOMBE & THRUPP  
PARISH COUNCIL MEETING AND ANNUAL MEETING  
HELD AT THE WEST SUITE, BRIMSCOMBE PORT MILLS, BRIMSCOMBE,  
STROUD, GL5 2QG  
ON TUESDAY 9<sup>th</sup> July 2024 at 6.00pm**



Present: Cllr Bob Tyler Vice-chair  
Cllr Brian Castle  
Cllr Bill Harvey  
Cllr David Haydock  
Cllr Tim Harris  
Cllr Martin Whiteside

Apologies: Cllr Gwen Grant  
Cllr Alex Middle  
Cllr Greg Pilley

In attendance: Hannah Warren (Clerk)- via Zoom  
Penny Starr (Assistant Clerk)  
Chloe Turner (County Councillor)  
Beki Aldam (District Councillor)  
Two members of the public

1. **Apologies:** To receive and accept apologies and note absence  
Apologies were received from Cllrs Middle, Pilley and Grant and accepted by Council.
2. **Declarations of Interest:** Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.  
No Declarations of Interest were declared.
3. **Minutes of the last meeting:**  
(a) To **approve** and **sign** the Minutes of the Parish Council Meeting held on Tuesday 11<sup>th</sup> June 2024.  
The Minutes were **approved** and signed as a true record [**ACTION: Clerks** to update on website]
4. **Public participation:** An opportunity for the public to raise issues relating to the Parish.
  - Two members of the public gave an update on work being done on the canal between Goughs Orchard and the end of the Iron Works. A soil sample was taken from the mound closest to the book shop and has come back clear. Goughs Orchard pound has been invaded by Himalayan Balsam which is important to clear as it is an invasive species, taking up indigenous space and not good for wildlife. The Canal Trust will give the Parish Council dates and times of their scheduled work and a subgroup will be set up in due course between members of the Parish Council and the Canal Trust.

## 5. **Monthly reports:** To **receive** monthly reports from:

### (a) County Councillor – Cllr Turner

Cllr Turner was in attendance and gave a verbal update on the following:

- A major piece of work is being carried out regarding upgrading the bus interchange- Merrywalks upgrades consultation:  
<https://haveyoursaygloucestershire.uk.engagementhq.com/stroud-merrywalks-transport-hub>
- A Local Nature Recovery Strategy is being conducted to record wildlife in the area. Local Nature Recovery Strategy consultation: <https://haveyoursaygloucestershire.uk.engagementhq.com/local-nature-recovery-strategy-engagement>
- The signs and lines outside Brimscombe School are being redone as were faded.
- Police are asking residents to give feedback, into services, especially outside Stroud. Local policing consultation:  
<https://survey.yourcommunityalerts.co.uk/Survey/HASH/CEF36B7D549C011C01AAF1C1AAD202F2>
- There were concerns raised about the number of potholes in the area citing Dr Fosters Way and Cornerstone Lane as being terrible. The bottom of Thrupp Lane has “sunk”. Cllr Turner explained that patching work has taken place around Bisley to Birdlip and work is due to start on Old Neighbourhood shortly.

### (b) District Councillor – Cllr Aldam

Cllr Aldam submitted a written report ahead of the meeting ([Appendix 1: District Councillor’s Report](#)). Cllr Aldam was in attendance and gave a verbal update at the meeting. All new councilors are settling in and investment in the Lido has been approved.

Cllr Aldam had a meeting with Nu-Pro to discuss the noise and lights. The direction of the spotlights have been turned down and Nu-Pro are trialing red lights, which are more bat friendly.

Cllr Aldam explained that it is important for residents to report every attempted car break into the police in order for responses and resources to be allocated and to ensure that cars are locked.

A discussion was had around the Port Development and concerns raised about the lack of progression.

### (c) District Councillors – Chalford Ward

Apologies were received from Cllr Fenton and Cllr Watson who were unable to attend the meeting.

### (d) Police Community Support Officer (PCSO)

Apologies were received from PCSO Mel Olivera who was unable to attend the meeting.

### (e) Neighbourhood Warden

The Neighbourhood Warden Mark Dodd was unable to attend the meeting.

## 6. **Planning applications:**

(a) To **consider** the following planning applications and **agree** any comments to be submitted by the Parish Council:

- S.24/0963/HHOLD – 10 Lewiston Road, Brimscombe, Stroud, Gloucestershire  
Stance: Neutral

Comment: The Council raised concerns regarding the safety and compliance of the proposed entrance and drop curb. They request that a planning officer visits the site as concerns were also raised that work has started without permission. [**Action:** Clerks to contact Stroud District Council Planning Department]

**(b)** To **receive** application received since the posting of the agenda, **consider** and **agree** any comments to be submitted by the Parish Council  
No additional applications were received

**(c)** To **note** decisions made by Stroud District Council on planning applications.  
Council noted a decision made by Stroud District Council on a previous planning application.

## 7. Finances:

**(a)** To **approve** the accounts for payment

No.	Payee	Details	Payment method	Amount
1	Hannah Warren	Reimbursement for Temporary Event Notice - POTPF 2024	BACs	£21.00
2	Hannah Warren	Expenses - MS office	BACs	£20.64
3/4	Salaries	Salaries - July	BACs	£1,791.11
5	NEST	Pensions	DD	£240.51
6	Rory Boden	Maintenance work	BACs	£669.82
7	TW Hawkins & Sons	Fromeside playing field grass cutting	BACs	£383.54
8	GATPC	Training course fees - Planning in plain English	BACs	£45.00
9	West Country Marquees	Balance for marquee hire for POTPF	BACs	£892.97
10	GATPC	Training course fees - Social media for Councils	BACs	£35.00
11	Brimscombe and Thrupp Football Club	Grant	BACs	£500.00
12	Cotswold First Aid	First Aid cover for the POTPF	BACs	£376.80
13	WaterPlus	Allotment water supply	DD	£57.26
	<b>TOTAL</b>			<b>£5,033.65</b>

The accounts were approved for payment.

**(b)** To **receive** and **note** monthly breakdown of income and expenditure  
The Council received and noted a monthly breakdown of income and expenditure.

**(c)** To **receive** monthly budget monitoring statement, including **noting** of any budget variances  
The Council received the monthly budget monitoring statement. There were no variances to note.

**(d)** To **receive** monthly bank reconciliation  
The Council received the monthly bank reconciliation.

**(e)** To **approve** the internal transfer of £10,000 between bank accounts, from the saving account to the Treasurers Account  
The Council approved the internal transfer.

## **8. Items requiring a decision/resolution:**

### **8.1 Party on the Playing Field:**

**(a)** To **review** and **approve** the final plans, budget and spend for the 2024 Party on the Playing Field.

The council approved the following plans:

- Party Layout
- Band Schedule
- Risk Assessment

**(b)** To **review** and **approve** insurance cover for the 2024 Party on the Playing Field, and approve costs

The Council approved the insurance cover and costs, including PLI insurance for three bands at a total cost of £96.

**9. Reports and working groups:** Reports from committees, working groups and projects – to bring members up to date on progress since the last meeting. No decisions came be made under this heading but can be an agenda item for the next meeting:

**(a)** Clerk's report: To **receive** the monthly report from the Clerk

The Council received the monthly report from the Clerk ahead of the meeting which included a summary of the clerk's hours and action table.

**(b)** Port Community Hub Committee: To **receive** an update

A discussion was had at agenda item 5 (a) with Cllr Aldam concerning the lack of progress on the development. The next port meeting is on Monday 5<sup>th</sup> August.

**(c)** Green Space and Biodiversity Working Group: To **receive** an update

Cllr Pilley did not attend the meeting

**(d)** Road Safety Working Group: To **receive** an update

The group are meeting later this month. Cllr Whiteside explained how consultants are looking at cycle track options from Stroud to Thrupp Lane. The report will be out in the next couple of weeks and then plans for the next stage will begin.

**(e)** Staffing Committee: To **receive** an update

Nothing to report

**(f)** Party on the Playing Field: To **receive** an update

Update was given under agenda item 8. In addition, the gap in the fence was noted and agreed it will be roped off. [**Action:** Clerk to check with insurers whether the loan of personal equipment is covered]

**(g)** BATCOM: To **receive** an update

Cllr Pilley was not present at the meeting so no update was given.

**10. Agenda items:** To **agree** items for the next agenda or forward to Clerk by **Friday 30<sup>th</sup> August 2024**

- 11. **Date of the next meeting:** 6.00pm Tuesday 10<sup>th</sup> September 2024 at **The West Suite, Port Mill, Brimscombe, GL5 2QQ**

**CONFIDENTIAL AGENDA**

- 12. **Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the Public and Press leave the meeting.**

- 13. **Staffing:** To **review** and **approve** staffing provision

The Council approved the plans

**THERE BEING NO FURTHER BUSINESS  
THE MEETING CLOSED AT 7.20PM**

**Signed:**.....

**Date:**.....

## Appendix 1: County Councillor's Report

### District Councillor report - July 2024

## Council meetings

*Link to meeting agenda and documents in the committee title.*

### Development Control Committee - 11th June

- Meeting cancelled.

### Licensing Sub-Committee - 17th June

- A new premises licence application for sale of alcohol at The Rest, Court Farm, Kings Stanley, Gloucestershire, GL10 3PN

### Environment Committee - 20th June

- With so many new councillors this meeting was mainly about allocating members to outside bodies and receiving some officer/member reports. Along with routine performance monitoring and work programme review.
- Video recording

### Housing Committee - 25th June

- Updated Housing and Tenancy Fraud Policy.
- A detailed review of budgets for the Housing Revenue Account. SDC has ched funding these monies will cascade down into many local retrofit projects for council homes.
- Noted that the Council carefully reviews council housing complaints.
- Approval of a change to the Temporary Accommodation Strategy to grow provision within the district, which will help support people as they move into longer term accommodation and avoid homeless people being sent to B&Bs further away.
- Video recording

### Community Services & Licensing Committee - 27th June

- Licences that permit small businesses to have tables and chairs outside their property were reviewed following measures brought in during Covid. They are now able to obtain two year licences for £240pa.
- Maximum fares for licensed taxis and other requirements, such as vehicle age and emissions were reviewed. Public notices will be published.
- Funding was allocated for play areas around Stratford Park. The committee also recommended a 5 year capital investment program for Stratford Park Leisure Centre and Lido of £2.7m.
- Video recording

## Other news

- People of all abilities and mobilities are invited to take part in The Lock Challenge, a fully accessible day to encourage people to enjoy canals in the Stroud district. <https://thelockchallenge.co.uk/>
- Stroud District Council is looking for two tenant representatives for council tenants. <https://www.stroud.gov.uk/news/become-a-tenant-rep-and-help-shape-the-councils-housing-service/>
- Public Notice - Audit of Accounts 2023/24. <https://www.stroud.gov.uk/council-and-democracy/about-the-council/public-notices/public-notice-audit-of-accounts-202324/>